

ARD Amendments

After the annual admission, review and dismissal (ARD) meeting, changes to the individual education program IEP may be made either:

- By the ARD committee; or
- By amending the IEP rather than by redrafting the entire IEP.

The parent of the child with a disability and CFISD must agree not to convene an ARD committee meeting for the purpose of making changes to the IEP; and CFISD must develop a written document to amend or modify the child's IEP. If the IEP is amended without an ARD committee meeting, the ARD committee membership must be informed of the changes. Upon request, the parent must be provided with a revised copy of the IEP with the amendments incorporated. Eligibility determinations, changes of placement, and manifestation determination reviews (MDR) will not be conducted in CFISD through the amendment without a meeting process. Call the Director of Special education or Assistant Director of Special Education for guidance, to determine if the amendment process should be used.