



**To:** Kay Alarcon  
Assistant Director of Procurement Services

**From:** Beth Rutherford  
Buyer

**Date:** January 21, 2021

**Re:** Special Education Repair Parts and Labor  
Contract #21-01-4835R-Q

The following bids were received and opened at 12:00 p.m., Friday, January 15, 2021 as specified in documents concerning **Contract #21-01-4835R-Q Special Education Repair Parts and Labor**. The bids received are located on page 2.

Award each vendor at their cost noted under each category.

**Recommendation:** Great American Mobility (Great American Scooter Co. of Humble, LLC)  
National Seating and Mobility, Inc.  
Cornish Medical

**Funding:** Grant Funds

**Estimated Expenditure:** \$15,000.00

**Contract Term:** January 21, 2021 - February 28, 2022

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**Line 1 Minimum percent discount for Special Education Equipment Parts**

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>NOTES</u>
<u>Great American Mobility (Great American Scooter Co. of Humble, LLC)</u>	<u>18.0%</u>	18% discount
<u>National Seating and Mobility, Inc.</u>	<u>18.0%</u>	18% off of MSRP
<u>Cornish Medical</u>	<u>0.0%</u>	Discount can range from 0 - 10% depending on the manufacture

**Line 2 Hourly labor rate for repair service performed on-site**

<u>SUPPLIER</u>	<u>PRICE PER HOUR</u>	<u>NOTES</u>
<u>Great American Mobility (Great American Scooter Co. of Humble, LLC)</u>	<u>\$85.00</u>	
<u>Cornish Medical</u>	<u>\$95.00</u>	Minimum hourly charge is (2) hours
<u>National Seating and Mobility, Inc.</u>	<u>\$100.00</u>	

**Line 3 Overtime labor rate for repair service performed on-site**

<u>SUPPLIER</u>	<u>PRICE PER HOUR</u>	<u>NOTES</u>
<u>Cornish Medical</u>	<u>\$0.00</u>	
<u>Great American Mobility (Great American Scooter Co. of Humble, LLC)</u>	<u>\$0.00</u>	
<u>National Seating and Mobility, Inc.</u>	<u>\$100.00</u>	

**Line 4 Mileage charge for repair service performed on-site**

<u>SUPPLIER</u>	<u>PRICE PER MILE</u>	<u>NOTES</u>
<u>Great American Mobility (Great American Scooter Co. of Humble, LLC)</u>	<u>\$0.00</u>	
<u>National Seating and Mobility, Inc.</u>	<u>\$0.00</u>	
<u>Cornish Medical</u>	<u>\$0.00</u>	We charge a flat \$150.00 trip fee plus hourly rate

**Line 5 Minimum rate for repair service performed on-site**

<u>SUPPLIER</u>	<u>PRICE</u>	<u>NOTES</u>
<u>Great American Mobility (Great American Scooter Co. of Humble, LLC)</u>	<u>\$0.00</u>	
<u>National Seating and Mobility, Inc.</u>	<u>\$100.00</u>	Minimum 1 hour
<u>Cornish Medical</u>	<u>\$190.00</u>	Min. (2) hours charged per trip

**Line 6 Percent off markup for materials supplied by contractor for**

<u>SUPPLIER</u>	<u>PERCENT OFF</u>	<u>NOTES</u>
<u>Great American Mobility (Great American Scooter Co. of Humble, LLC)</u>	<u>18.0%</u>	18% discount
<u>National Seating and Mobility, Inc.</u>	<u>18.0%</u>	18% off of MSRP
<u>Cornish Medical</u>	<u>0.0%</u>	Discount can range from 0 - 10% depending on the manufacture