

District Safety & Security Committee

Fall Semester Meeting Minutes

November 3, 2022

Location: Berry Center/Cypress Room

Date: Thursday, November 3, 2022

Time: 11:30 AM

Attendees:

Andrew Bailey	Edgar Hernandez	Larry Brehm
Wes Baker	Melinda Hood	Kristina Clark
Lynn Blakeslee	Linda Hudgins	Kenny Grayson
Tammy Blankenship	Scott Hudson	
Brandon Blount	Teresa Hull	
Jessie Carroll	Tom Jackson	
Nicole Carroll	Garold Kinninger	
Blake Coleman	Jose Martinez	
James Costello	Eric Mendez	
Derrick Crowder	Rhoshanda Miller	
William Felder	Janice Owalabi	
Leslie Francis	Michelle Pastorek	
Chairita Franklin	Irene Ruiz	
Roy Garcia	Franklin Sampson	
Jason Garza	Traci Schluter	
Sarah Harty	Kayne Smith	
Mark Henry	Joel Weckerly	
Julie Hinaman	Amanda Acosta	

Welcome and Introductions

The meeting was called to order by Scott Hudson at 11:50 AM.

Mr. Hudson welcomed attendees and reviewed the meeting's agenda. He invited first-time attendees to introduce themselves to the committee. There were three, Edgar Hernandez (FBI Houston), Kristina Clark (HCOHSEM), and Larry Brehm (Berry Center).

Mr. Hudson called for a motion to approve the minutes of the two previous Safety and Security Meetings. He asked for a motion to approve the minutes from the July 19, 2022 meeting. Lynn Blakeslee initiated the motion and it was seconded by Nicole Carroll. He called for a verbal approval vote aye or nay. The positive vote was unanimous, and the motion carried. He then called for a motion to approve the August 30, 2022 meeting minutes. Lynn Blakeslee initiated the motion, and Kayne Smith seconded. Again, Mr. Hudson called for an aye or nay vote. The positive vote was unanimous, and the motion carried.

Mr. Hudson asked for Committee Member Reports. There were none.

Discussion Items

School Safety and Security Audit Cycle (2020-2023) Review

Mr. Hudson provided TEC Sec 37.108(b) of the Texas School Safety Center to the committee members. He showed that the Office of Emergency Management is currently conducting audits of the District Campuses and Facilities that began November 1, 2020 and will conclude August 31, 2023. This audit cycle report is due to the State on September 15, 2023 and contains three components: Safety and Security Audit Checklist, Safety and Security Audit Survey, and Documentation Review and interview questionnaires. He pointed out that the start of this audit cycle was delayed due to COVID.

Mr. Hudson presented the Safety and Security Audit checklist with components therein including the subjects and numbers of questions, and to whom the questions are sent. He pointed out that our District adheres to the format provided by the Texas School Safety Center.

Mr. Hudson stated that the Office of Emergency Management has completed 70% of the 2020-2023 Safety & Security Audit process and gave a breakdown of the completed audits and those that will be addressed before the end of this audit cycle.

Chief Mendez asked if we would include the new Visual and Performing Arts Center and the new Administration building in this audit cycle. Mr. Hudson told him they would be included if they were opened in the audit cycle.

Tom Jackson asked what the participation percentage is in the surveys that are sent to each school building staff. Mr. Hudson answered the participation is about 50%. Mr. Jackson also inquired about the Raptor procedures and visitor management. Mr. Hudson replied that the procedures have not changed and that all visitors should be processed through the Raptor system. Also, there would be no admittance without an approved state issued identification.

Closed Session

Intruder Detection Audit Results & Corrective Action Plans

Mr. Hudson called for a motion to go into closed session to discuss and consider adoption of the Intruder Detection Audit Corrective Action Plans. Chief Mendez initiated the motion and it was seconded by Andrew Bailey. The motion passed and Mr. Hudson asked the Audio/visual crew to stop the live feed as the meeting went to closed session according to Texas Government Code Sections 551.076 and 551.089.

Action Items

Consider adoption of the Intruder Detection Audit Corrective Action Plans

Once all the findings were presented and discussed, Mr. Hudson called for a motion to end the closed session. Jessie Carroll initiated, and Lynn Blakeslee seconded the motion. The motion passed ending closed session and Mr. Hudson asked for the live feed to be restored. Once out of closed session, Mr. Hudson asked for a motion to adopt the corrective action plans as presented. Kayne Smith motioned, and Tracy Schluter seconded. There was no further discussion and the motion passed.

Good of the Order

Future meetings were announced but are subject to change:

- March 28, 2023
- July 25, 2023
- November 28, 2023

Mr. Hudson stated that additional special called meetings are possible to discuss the Intrusion Detection Audit Findings and Corrective Action Plans. Dr. Henry added that the Chief of the State Safety and Security had asked to come discuss safety and security best practices with our district. He said also that there would be Audits in November and December.

Closing

Mr. Hudson thanked everyone for attending. Gary Kinninger motioned to adjourn the meeting. Meeting adjourned at 12:51 PM.

